

Erbil Meeting

14 – 16 June 2017

Quality Assurance Report & Evaluation

Mid of June 2017, a Project Management meeting were held in Salahaddin university, Erbil, Iraq attended by the Iraqi partner from 4 main university participate in the OPATEL Project, including Duhok University, Basrah University, Duhok Polytechnic, in addition to Salahaddin university. Project Coordinator joined the meeting to demonstrate the main and practical steps in the starting the development part of project concentrating on the following topics

<i>Org. Name</i>	<i>Number of Participant</i>
<i>SALAHADDIN UNIVERSITY-ERBIL</i>	2
<i>University of Duhok (UoD) - Duhok</i>	3
<i>Duhok Polytechnic University (DPU)</i>	2
<i>Leipzig University</i>	1
<i>University of Basrah/College of Medicine - Basrah</i>	1
<i>Total</i>	9



1. The detail of Erasmus Plus project
2. work plan,
3. Equipment purchase
4. implementation procedures

project coordinator from Leipzig university demonstrate the steps required to prepare the 3 offers for purchase of equipment, discuss the number of computer and specification according to the project adjusted by individual need and facilitate of each university. Project coordinator also demonstrate different form of document that should be presented to complete the purchase process. Discussion raised during meeting between the consortium to reach to the most suitable method to achieve the goals in the workplan

Evaluation of meeting outcome where collected by sending evnet evaluation form **QPAF-EE(0.1)** to all participant by email and through electronic link using survey money <https://www.surveymonkey.com/r/5GZJFKP>


What is your opinion of the general organization and facilities of the meeting/event?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	62.50%	5	37.50%	3	8	4.38	87.6
											Answered	8	
											Skipped	0	
To which extent did the meeting/event live up to your expectations?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	12.50%	1	62.50%	5	25.00%	2	8	4.13	82.6 %
											Answered	8	
											Skipped	0	
What is your opinion of the presenters/facilitators?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	12.50%	1	25.00%	2	62.50%	5	8	4.5	90 %
											Answered	8	
											Skipped	0	

What is your opinion of the material that was distributed before or during the meeting/event?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	12.50%	1	12.50%	1	37.50%	3	37.50%	3	8	4	80%
											Answered	8	
											Skipped	0	
How do you evaluate the agenda of the meeting/event?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	12.50%	1	37.50%	3	50.00%	4	8	4.38	87.6
											Answered	8	
											Skipped	0	
How do you evaluate the technical resources used?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	12.50%	1	37.50%	3	50.00%	4	8	4.38	87.6
											Answered	8	
											Skipped	0	
How effective do you think was the methodologies used?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	12.50%	1	25.00%	2	62.50%	5	8	4.5	90 %
											Answered	8	
											Skipped	0	
How useful was the meeting/event?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	50.00%	4	50.00%	4	8	4.5	90 %
											Answered	8	
											Skipped	0	
How valuable was the event for your professional growth? (only applicable for events)													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	12.50%	1	62.50%	5	25.00%	2	8	4.13	82.6 %
											Answered	8	
											Skipped	0	

How satisfied are you from the level of participation to the event proceedings? (only applicable for events)													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	50.00%	4	50.00%	4	8	4.5	90 %
											Answered	8	
											Skipped	0	
Do you feel that the targets of the meeting/event have been fulfilled?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	25.00%	2	75.00%	6	8	4.75	95 %
											Answered	8	
											Skipped	0	

To summarized

All the Questions in 5 likert scale format get a satisfaction rate of more than 80 %



Asst. Prof. Nazar S. Haddad
Vice Dean for Scientific Affairs
L.E.A.R of University of Basrah
Local Coordinator and Project Manager