Tehran Management Meeting
July 02, 2017
Quality Assurance Report & Evaluation

On July 2, 2017, Dr. Arabkheradmad, TUMS Vice-Chancellor for Global Strategies and International Affairs, had a meeting with Dr. Riyadh Qashi, representative of Leipzig University as the European coordinator of OPATEL Project. Other attendees of the meeting were included Dr. Mohammad Hossein Nekoofar, Dr. Sina Marashi, Dr. Enayat Shabani, as the main managers of the project as well as Ali sayyadi and Tannaz Azadi, OPATEL project officers.

Dr. Qashi had a brief introduction to the OPATEL project and stated that Online Platform for Academic Teaching and Learning in Iran and Iraq (OPATEL), is an Erasmus Plus project established by the European Union, in which 13 universities based in Iran, Iraq, Portugal, Greece, and Germany have collaborations in different areas of education and online learning. He also added that in the framework of this project, the

European Union provides funding for the defined activities such as the purchase of equipment for online education to the members. General information regarding equipment purchase and also dissemination were given to the audience by him as well. Steps required to ask for the offers for purchase of equipment we completely explained and questions were answered by the project coordinator from Leipzig University.

More details regarding budget allocation for OPETAL's activities were presented at this meeting. OPETAL aims at establishing an online platform for enhancement of education for students and staffs of universities. TUMS officials emphasized the importance of OPATEL and stated that the outcome of this project will benefit a grand number of educational institute.

Evaluation of the meeting where conducted by gathering information through a questionnaire. The results are as below:

What is your opinion of the general organization and facilities of the meeting/event?													Weighted Average	Satisfaction rate
	1 Poor		2		3		4		5 Very Good		Total			
1	0.00%	0	0.00%	0	0.00%	0	50.00%	3	50.00%	3	6		4.5	90 %
											Answered		6	
											Skipped		0	
To which extent did the meeting/event live up to your expectations?													Weighted Average	Satisfaction rate
	1 Poor		2		3		4		5 Very Good		Total			
1	0.00%	0	0.00%	0	00.00%	0	81.70%	5	18.30%	1	6		4.2	84 %
											Answered		6	
											Skipped		0	
What is your opinion of the presenters/facilitators?													Weighted Average	Satisfaction rate
	1 Poor		2		3		4		5 Very Good		Total			
1	0.00%	0	0.00%	0	00.00%	0	33.33%	2	66.67%	4	6		4.6	92 %
											Answered		6	
											Skipped		0	
What is your opinion of the material that was distributed before or during the meeting/event?														

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	50.00%	3	50.00%	3	6	4.5	**90%**
											Answered	6	
											Skipped	0	

How do you evaluate the agenda of the meeting/event?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	00.00%	0	00.00%	0	100.00%	6	6	5	**100%**
											Answered	6	
											Skipped	0	

How do you evaluate the technical resources used?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	50.00%	3	50.00%	3	6	4.5	**90 %**
											Answered	6	
											Skipped	0	

How effective do you think was the methodologies used?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	00.00%	0	66.67%	4	33.33%	2	6	4.33	**86.6 %**
											Answered	6	
											Skipped	0	

How useful was the meeting/event?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	50.00%	3	50.00%	3	6	4.5	**90 %**
											Answered	6	
											Skipped	0	

How valuable was the event for your professional growth? (only applicable for events)

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	00.00%	0	66.67%	4	33.33%	2	6	4.33	**86.6 %**
											Answered	6	
											Skipped	0	

How satisfied are you from the level of participation to the event proceedings? (only applicable for events)

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	00.00%	0	00.00%	0	0	_	–
									Answered		**0**		
									Skipped		**0**		

Do you feel that the targets of the meeting/event have been fulfilled?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction rate
1	0.00%	0	0.00%	0	0.00%	0	00.00%	0	100.00%	6	6	5	**100 %**
									Answered		**6**		
									Skipped		**0**		

The questionnaire was designed in 5 Likert scale and the results shows overall satisfaction of the different aspects of the meeting since all of the answers were in 4 and 5 point.

It is worth mentioning that the survey was commissioned by the Directorate of International Relations, Accreditation and Ranking of Tehran University of Medical Sciences. This report is going to be presented to the Leipzig University of Applied Sciences (HTWK), the European coordinator of Online Platform for Academic Teaching and Learning in Iraq and Iran (OPATEL).

OPATEL

Greece Training
20-24 November 2017
Quality Assurance Report & Evaluation

In Last week of November, University of Patras, Patras, Greece. held 4 days training activity in OPATEL Project which was the first training event in list of training event agreed upon during the first inaugural meeting held in Leipzig March 2017. 3 Staff members from each university assigned to join the training course.

Org. Name	Number of Participant
SALAHADDIN UNIVERSITY-ERBIL	1
University of Duhok (UoD) - Duhok	2
Duhok Polytechnic University (DPU)	2
Baghdad University - Baghdad	3
University of Basrah/College of Medicine - Basrah	2
TUMS	

The difference in the number of attendance from each university is attributed to Schengen Visa not issued to some staff members

The training course Held in Patras university, over 4 days periods cover the following main topics

- Academic organization @Upatras
- University of Patras: Dealing with problems faced by students in Distance Education

OPATEL

- E-learning@Upatras: Developing academic e-learning services
- Best practices for developing the academic e-learning infrastructure
- Using digital tools in teaching and collaborative learning
- Best practices for using a campus LMS
- Digital tools for online content creation
- Administration and security of e-learning infrastructure
- Academic Management Information Systems

The details programs attached

The training evaluation form (QPAF-TE) were send to all participant through email and in an electronic format using Surveymonkey website with following link https://www.surveymonkey.com/r/P8Z5RMV to address their opinion in the training activity already held with result of evaluation as follow :

Detail analysis of Training evaluation form

What is your opinion of the general organization and facilities of the training session?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	0.00%	0	16.67%	1	66.67%	4	16.67%	1	6	**4**	**80 %**
											Answered	6	
											Skipped	0	
To which extent did the training/info session live up to your expectations?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	0.00%	0	16.67%	1	66.67%	4	16.67%	1	6	**4**	**80 %**
											Answered	6	
											Skipped	0	
What is your opinion of the Trainers?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	0.00%	0	33.33%	2	33.33%	2	33.33%	2	6	**4**	**80 %**
											Answered	6	
											Skipped	0	
How do you evaluate the relevance and clarity of the topics of the training session?													

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	16.67%	1	0.00%	0	66.67%	4	16.67%	1	6	**3.83**	**76.6%**
									Answered		6		
									Skipped		0		

How do you evaluate the technical resources used?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	0.00%	0	33.33%	2	50.00%	3	16.67%	1	6	**3.83**	**76.6%**
									Answered		6		
									Skipped		0		

How useful was the training material used?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	0.00%	0	33.33%	2	50.00%	3	16.67%	1	6	**3.83**	**76.6%**
									Answered		6		
									Skipped		0		

How effective do you think was the methodologies used?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	0.00%	0	33.33%	2	33.33%	2	33.33%	2	6	**4**	**80 %**
									Answered		6		
									Skipped		0		

How useful was the training material used?

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
1	0.00%	0	16.67%	1	16.67%	1	50.00%	3	16.67%	1	6	**3.67**	**73.4 %**
									Answered		6		
									Skipped		0		

How valuable was the training for your professional growth?

**Online Platform for Academic Teaching
and Learning in Iraq and Iran**

573915-EPP-1-2016-1-DE-EPPKA2-CBHE-JP

HTWK Leipzig

Co-funded by the
Erasmus+ Programme
of the European Union

Page 3 of n

OPATEL

	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	
1	0.00%	0	0.00%	0	33.33%	2	50.00%	3	16.67%	1	6	**3.83**	**76.6%**
											Answered	6	
											Skipped	0	
				Would you recommend this session to somebody else?									
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	
1	0.00%	0	0.00%	0	50.00%	3	16.67%	1	33.33%	2	6	**3.83**	**76.6%**
											Answered	6	
											Skipped	0	

To Summarized:

the first 10 questions were asked in 5 Likert scale format ranging from 1 poor to 5 very good and result of these question where as follow

4 Questions get an 80 % satisfaction rate
5 Questions get a 76.6 % satisfaction rate
Only 1 Question get a 73.4 % rate this question concern mainly with usefulness of **Training material used.** This issue was address as point to be improved in the form of disseminating more informative material to the participant groups

Three opened questions were present to the participants asking for their opinion in the following

- Which topics were not covered?
- Which items were not relevant?
- Are you interested in other themes or topics, other events or seminars? Which ones?
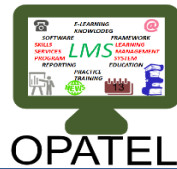
The response indicated that

Most participant stated that all the topics being covered, but a special emphasis need to have more information on learning management system Moodle or its infrastructures. So more electronic resources to be distributed to participant in that regards. No item was non-relevant. other main interest was in the LMS

Asst. Prof. Nazar S. Haddad
Vice Dean for Scientific Affairs
L.E.A.R of University of Basrah
Local Coordinator and Project Manager

Online Platform for Academic Teaching and Learning in Iraq and Iran

573915-EPP-1-2016-1-DE-EPPKA2-CBHE-JP

H T W K Leipzig

Co-funded by the
Erasmus+ Programme
of the European Union

Page 5 of n

OPATEL

PORTUGAL
Training Course
8 – 14 April 2018
Quality Assurance Report & Evaluation

In last week of April, ISPAB and P&B, Porto, Portugal. held 5 days training course activity in OPATEL Project which was a training event in list of training event agreed upon during the first inaugural meeting held in Leipzig in March 2017. The number of participants per partner universities from Iran and Iraq was the one in the following table. Not all the envisaged participants were able to attend the meeting due to the fact that they were unable to obtain a Schengen Visa to travel to Portugal. The difference in the number of attendance from each university it is also attributed to Schengen Visa not issued to some staff members of the participant universities.

Org. Name	Number of Participant
SALAHADDIN UNIVERSITY-ERBIL	0
University of Duhok (UoD) - Duhok	2
Duhok Polytechnic University (DPU)	3
Baghdad University - Baghdad	0
University of Basrah/College of Medicine - Basrah	2
Tehran University of Medical Sciences (TUMS)	3
University of Torbat-e Heydarieh (UHT)	3
Total	**13**

The training course was held in PORTO, over a 5 days period and covered the following main topics

- "Medieval Porto With A Passionate Historian";
- "Use of Digital Platforms In Teaching – Part 1 and 2";
- "The power of the Digital Online Communication to promote educational institutions"
- "How to streamline students' work using moodle";
- "The Future of Artificial Intelligence In eLearning Systems";
- "Learning for new generations: challenging the conventional";
- "WebQDA software case study: analysis of qualitative data in a collaborative and distributed environment";
- "X-Learning: How to get better at the things you care about".

Program details are attached to this report.

The training evaluation form (QPAF-TE) was distributed on paper support to all participants (transported posteriorly to the electronic format Surveymonkey) address their opinion in the training activity already held with result of evaluation as follow:

Detail analysis of Training evaluation form

What is your opinion of the general organization and facilities of the training session?												Weighted Average	Satisfaction Rate
	1 Poor		2		3		4		5 Very Good		Total		
1	0.00%	0	0.00%	0	0.00%	0	16.67%	2	83.33%	10	12	**4,83**	**96,6 %**
									Answered		12		
									Skipped		0		
To which extent did the training/info session live up to your expectations?												Weighted Average	Satisfaction Rate
	1 Poor		2		3		4		5 Very Good		Total		
2	0.00%	0	0.00%	0	8.33%	1	66.67%	8	25.00%	3	12	**4,17**	**83,4 %**
									Answered		12		
									Skipped		0		
What is your opinion of the Trainers?												Weighted Average	Satisfaction Rate
	1 Poor		2		3		4		5 Very Good		Total		
3	0.00%	0	8.33%	1	0.00%	2	50.00%	6	41.67%	5	6	**4,25**	**85,0 %**
									Answered		12		
									Skipped		0		
How do you evaluate the relevance and clarity of the topics of the training session?												Weighted Average	Satisfaction Rate
	1 Poor		2		3		4		5 Very Good		Total		
4	0.00%	0	0.00%	1	25.00%	3	25.00%	3	50.00%	6	12	**4.25**	**85.0%**
									Answered		12		
									Skipped		0		

How do you evaluate the technical resources used?												Weighted Average	Satisfaction Rate
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
5	0.00%	0	0.00%	0	8.33%	1	50.00%	6	41.67%	5	12	**4.33**	**86.6%**
											Answered	12	
											Skipped	0	

How effective do you think was the methodologies used?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
6	0.00%	0	0.00%	0	16.67%	2	58.33%	7	25.00%	3	12	**4,08**	**81,6 %**
											Answered	12	
											Skipped	0	

How useful was the training material used?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	Satisfaction Rate
7	0.00%	0	8.33%	1	25.00%	3	16,67.00%	2	50.00%	6	12	**4,00**	**80.0 %**
											Answered	12	
											Skipped	0	

How valuable was the training for your professional growth?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	
8	0.00%	0	0.00%	0	33.33%	4	33.33%	4	33.33%	4	12	**4.00**	**80.0%**
											Answered	12	
											Skipped	0	

Would you recommend this session to somebody else?													
	1 Poor		2		3		4		5 Very Good		Total	Weighted Average	
9	0.00%	0	0.00%	0	16.67%	2	33.33%	4	50.00%	6	6	**4.33**	**86.6%**
											Answered	6	
											Skipped	0	

To Summarized:

the first 9 questions were asked in 5 Likert scale format ranging from 1 poor to 5 very good and result of these question where as follow

1 Question get an 96.6 % satisfaction rate
2 Questions get a 86.6 % satisfaction rate
2 Questions get an 85.0 % satisfaction rate
1 Question get a 83.4 % satisfaction rate
1 Questions get an 81.6 % satisfaction rate
2 Questions get a 80.0 % satisfaction rate

that is all with one satisfaction rate equal or greater than 80.0%.

Three opened questions were present to the participants asking for their opinion in the following

- Which topics were not covered?
- Which items were not relevant?
- Are you interested in other themes or topics, other events or seminars? Which ones?

The response indicated that

Most participant stated that all the topics being covered, but they mentioned with special emphasis the need to have more information on:
- go deepen in e – learning process;
- more practical sessions;
- more about system Moodle design;
- space for topic "actual experience of the participant Universities".

The visit to the Cork Composites company three times, and one of the Training Session, once, was considered non-relevant items.
Other main interest was in the LMS and E- learning security, tools for digital applications and more Paper Museum visit.

Dr. Paulo Baptista

Managing Partner of P&B

P&B Project Coordinator in OPATEL